

UFF-Seminole Officer Meeting Minutes, December 2, 2009

Present: Michael Hoover, President; Carol Clayton, Secretary; George Bernard, Treasurer; Heather Edwards, Vice President

Location: Panera Bread, Lake Mary

Date: December 2, 2009

Time: 5:00 – 6:45 pm

Minutes: Minutes were reviewed and approved.

Guests: B. Clayton was welcomed to the meeting

Updates: ‘TO DO’ items from last two weeks were reported.

“TO DO” PLANNING GRID FROM MTG #4

| Items | Description | By Whom | By When | Status |
|---------|--|----------------|----------|--|
| Item #1 | Find out if UFF-Seminole is the first to get 60% in 6 wks. | Michael Moats | ASAP | Incomplete |
| Item #2 | FLYER: Submit bills to MM | M Hoover | | Incomplete |
| | FLYER: Reimburse MH for flyer | Michael Moats | | Incomplete |
| Item #3 | WEBSITE: Provide guidelines for website uploads | M. Moats | Nov. 4 | Done, S. Dooley was contacted |
| | WEBSITE: Using pdf, send minutes to contact person for inclusion into website once she is oriented | Carol | Nov. 12 | Incomplete; will be sent to SD – as soon as she’s trained she can put them up |
| | | | | |
| Item #4 | Social Gathering: Check on Jax | Ginger | Dec 2 | Done |
| | SOCIAL GATHERING: check with MM for possible funds | George | 11/18/09 | Done |
| | Design flyer | Heather/Ginger | Dec 9 | |
| | Pre-Christmas Memo: write it, take picture, mail it with the Social Gathering Flyer | ALL | Dec ? | |
| Item #5 | Questions for M. Moats: from all | M Hoover | Dec 9 | Done |

New Topics:

1. Cards. All remaining signed cards were given to M. Moats.

2. Bylaws Committee: M Hoover sent a thank you note to each member.
3. Social Gathering: Date is Thursday, January 7, 2010 from 4 – 7 pm at Jax on Lake Emma Road. UFF will help with the expenses. Drinks can be purchased on premise; cost of food trays/platters will be checked.
Invitation to Social Gathering: To be sent out by Saturday, December 12 so card signers and members will receive the invite before Christmas Holidays. Our picture and info about the social (location, date, time, drinks available on premise, etc) will be listed.
4. Questions for M Moats:
 1. Will PERC give Admin the numbers? “Don’t know. They might just say the threshold was met. But UFF will report the numbers.”
 2. What does it mean to be on the UFF website? “This means that UFF recognizes us as a chapter, which permitted us to move forward to PERC”.
 3. Any paperwork sent to PERC yet? “All cards will be sent to PERC in a week. Form for PERC which recognizes us as a part of UFF was notarized/signed by George and Mike H – PERC will verify the cards to substantiate the numbers of faculty. Decision will be made by first of year. PERC’ll process the cards over Christmas, and come back to college in January”.
5. General discussion on specific college issues occurred.
6. Carol will not be at meeting next Wed.
7. Meeting adjourned 6:45 pm

Respectfully submitted,



Carol A. Clayton
Interim Secretary

“TO DO” PLANNING GRID FROM MTG #4

| Items | Description | By Whom | By When | Status |
|-------|----------------------------------|----------------|--------------|--------|
| | Social Gathering: | | | |
| | Check cost of snacks | Heather | | |
| | Send updated address list to all | Carol | Dec 7 | |