

UFF-Seminole Officer Meeting Minutes, November 18, 2009

Present: Michael Hoover, President; Carol Clayton, Secretary; George Bernard, Treasurer

Location: Panera Bread, Lake Mary

Date: November 18, 2009

Time: 4:45 – 6:30 pm

Minutes: Minutes were reviewed and approved.

Guests: B. Clayton was welcomed to the meeting

Updates: ‘TO DO’ items from last two weeks were reported.

“TO DO” PLANNING GRID FROM MTG #2 and 3

Items	Description	By Whom	By When	Status
Item #1	Find out if UFF-Seminole is the first to get 60% in 6 wks.	Michael Moats	ASAP	Incomplete
Item #2	FLYER: Submit bills to MM	M Hoover		Incomplete
	FLYER: Reimburse MH for flyer	Michael Moats		Incomplete
Item #3	WEBSITE: Provide guidelines for website uploads	M. Moats	Nov. 4	Incomplete
	WEBSITE: Using pdf, send minutes to contact person for inclusion into website once she is oriented	Carol	Nov. 12	Incomplete
Item #4	CARDS: personally contact more faculty	ALL	Ongoing	Ongoing
Item #5	BYLAWS COMMITTEE: contact other possible members	Michael H Carol	11/13/09	Done
Item #6	SOCIAL GATHERING: find location –Check with Danny (clubhouse); check Casa Feliz downtown; other sites	Heather Michael H all	11/13/09	Done
	SOCIAL GATHERING: design flyer	Heather		Incomplete
	SOCIAL GATHERING: check with MM for possible funds	George	11/18/09	Incomplete

New Topics:

1. Cards. Carol will hold new signed cards.
2. Bylaws Committee members have all agreed to serve. M Hoover will send a thank you note to each.
3. Social Gathering: Date has been changed until Thursday, January 7, 2010. Possible location is Jax. Time to get enthusiasm re-inforced. Will work on this after Thanksgiving.

4. Memo to everyone: Before Christmas Holidays, another memo will be sent out from us to all card signers and members. It could include our picture and display high energy levels. Further planning will be done at next meeting.
5. Questions for M Moats:
 1. Will PERC give admin the numbers
 2. What does it mean to be on the UFF website
 3. What to do with these other cards (4)
 4. Any paperwork sent to PERC? Maybe they just don't have the cards.
 5. Did he Contact Susan Dooley yet?
6. Addresses: Some mailings (USPS & e-mails) have come back. Trying to problem solve where the errors are ... zips, spelling, etc.
7. General discussion on specific college issues occurred.
8. Meeting adjourned 6:00 pm

Respectfully submitted,



Carol A. Clayton
Interim Secretary

“TO DO” PLANNING GRID FROM MTG #4

Items	Description	By Whom	By When	Status
Item #1	Social Gathering: Check on Jax	Ginger	Dec 2	
	Social Gathering: Design flyer	Heather/Ginger	Dec 9	
Item #2	Pre-Christmas Memo: write it, take picture, mail it with the Social Gathering Flyer	ALL	Dec ?	
Item #3	Questions for M. Moats: from all	M Hoover	Dec 9	